



Disclaimer: the following is a translation of the Bando (call for application) for international applicants. It has merely informational purposes but no legal value. The only official source is the original Italian call available at the webpage:

<https://economiaediritto.unimc.it/it/didattica/mobilita-internazionale>

ACADEMIC YEAR 2024/2025

CALL FOR APPLICATION FOR THE ASSIGNMENT OF NUMBER 3 ECONOMIC GRANTS FOR INTERNATIONAL MOBILITY EXTRA- EU IN THE FRAMEWORK OF THE DOUBLE DEGREE PROGRAM WITH THE STATE UNIVERSITY OF CAMPINAS (BRAZIL)

THE DEPARTMENT OF ECONOMICS AND LAW

Considering that, according to Ministerial Decree 270/04, art. 3, and “On the basis of specific agreements, Italian Universities can issue Degree in conjunction with other Italian or foreign Universities”; having regard to the agreement of cooperation signed on July 1st, 2024 aimed at enabling students to achieve the double Master’s degree in Finance and markets (LM-16) curriculum “International Finance and Economics” at the University of Macerata (Italy) and in “Administration” at the State University of Campinas (Brazil); having regard to the decision of the Council of Department of Economics and law on February 12th, 2025, for which the Department has announced 3 economic contributions of 4,000.00 euros for student’s international mobility at the State University of Campinas.

ANNOUNCES

Art. 1 - Subject

For the 2024-2025 academic year, the Department of Economics and law announces the selection of eligible students for the DOUBLE MASTER’S DEGREE PROGRAM in “Finance and markets”, curriculum “International Finance and Economics” (IFE), code LM-16, - University of Macerata (UNIMC, Italy) and “Administration” - State University of Campinas (UNICAMP, Brazil).

The recognition of completed and approved teaching activities within the respective courses of study at both the home and host universities will be carried out using the equivalence table outlined in the attached agreement (Annex 2.B). Additionally, three economic mobility contributions of €4,000.00 each are allocated for this purpose.

Art. 2 - Course description

Three students who are regularly enrolled or pre-enrolled (students who will fulfill enrollment requirements within the timeframe set by the University regulations) for the academic year 2024-2025 in the Master's Degree in Finance and Markets, specifically the "International Finance and Economics" (IFE) curriculum (Class LM-16), will participate in a mobility program at the State University of



Campinas (UNICAMP, Brazil) during the first semester of the partner university, from August to December 2025.

During this period, the students will take exams required by the study plan of the Degree Course in "Administration." With the approval of the professors responsible for the double degree agreement, the students may also enroll in additional courses offered by both universities that are not explicitly included in the study plan. These extra courses will be considered supernumerary and will not affect the calculation of the final degree grade. At the conclusion of their stay, the host university will inform the partner university of the exams passed by the students.

Art. 3 - General eligibility conditions

The call for applications is open to students who meet the following criteria:

- are regularly enrolled or pre-enrolled for the academic year 2024/2025 at the University of Macerata, specifically in the Department of Economics and Law, within the Master's degree program in Finance and Markets, curriculum "International Finance and Economics" (IFE), code LM-16.
- have paid their university fees for the academic year 2024/2025.

Declare in the application form that they will:

- undertake a mobility period of 6 months and acquire 32 ECTS credits;
- recognize the ECTS credits earned during mobility as part of their study plan, rather than as "excess" credits;
- not receive simultaneous funding for the same mobility from other mobility programs;
- Undertake mobility in a country other than their country of citizenship.

Art. 4 - Procedure and deadlines for submitting the application

Applications must be drawn up using the form (Appendix A) available on the following webpage:

<https://economiaediritto.unimc.it/it/didattica/mobilita-internazionale>

Under penalty of exclusion, the following must be compulsorily indicated in the application form: a) personal details, b) matriculation number, c) tax code, d) e-mail address. Furthermore, the following documents must be attached: a) a copy of a valid identification document; b) self-certification attesting the enrollment in the academic year 2024/2025 and regularity with the payment of university fees, c) learning agreement proposal (see Annex 2.B of the Agreement), d) any certificates of previous mobility abroad, e) any motivational letter, f) curriculum vitae in European format written in English, dated and signed.

The application must be submitted by 20 March 2025, at 12:00, to avoid exclusion from the selection process. Applications may be submitted through one of the following methods:

- in Person: Applications can be delivered directly to the Student Secretariat of the Department of Economics and Law. The office is open to the public from Monday to Friday, between 9:30 and 12:00, and is located at Corso Matteotti n. 45, Macerata;

- by Email: Applications can be sent to l.spadoncelli@unimc.it;

-by Certified Electronic Mail (PEC): for submissions via PEC, please send an email to ateneo@pec.unimc.it. This email must include the completed and signed application along with all required documents in PDF/A or PDF format. The subject line should clearly state: "Application to participate in the selection for admission and assignment of 3 economic contributions for international



mobility outside the EU within the scope of the Double Degree agreement with the State University of Campinas (UNICAMP), Brazil," followed by the applicant's full name.

Please note that applications submitted with incomplete or irregular documentation, or those received after the deadline, will be rejected. Every applicant must take responsibility for ensuring that their application is fully and accurately filled out.

Art. 5 - Selection procedure and assessment criteria

The selection will be made by a Board appointed by the Head of the Department of Economics and Law. It consists of the assessment of the academic qualification and other qualifications listed in the application form (Appendix A), in the curriculum vitae and attachments. The final ranking is based on the score achieved by each applicant. The maximum score is 20 points.

For the graduate applicants, the evaluation of the degree mark is made as follows:

- Degree mark, for a maximum of 10 points
- with a mark lower than 100/110: 1 point
- with a mark from 100 to 103/110: 3 points
- with a mark from 104 to 105/110: 6 points
- with a mark from 106 to 107/110: 7 points
- with a mark from 108 to 109/110: 8 points
- with a mark 110/110: 9 points
- with a mark of 110 cum laude/110: 10 points

Study and cultural qualifications (master's degree, postgraduate courses, other degree in related subjects), language qualifications (certificates or diplomas issued by relevant institutions for English and/or Portuguese language), listed in the CV, will be evaluated for a maximum of 10 points. Only those courses organized and managed directly by University institutions will be taken into consideration. In the event of applicants obtaining the same scores, the final ranking will be defined on the basis of the following criteria of priorities:

1. First level degree final mark (highest) / weighted average of the exams taken (highest);
2. Age of the applicant (youngest).

Art. 6 - Announcement of the ranking

The final ranking of the admitted students will be published on the website of the Department of Economics and Law (<https://economiaediritto.unimc.it/it/didattica/mobilita-internazionale>) from March 28, 2025.

Eligible candidates are required to email their acceptance of participation in the program to both ded.segreteria.studenti@unimc.it and l.spadoncelli@unimc.it, no later than three days following the publication of the ranking. Failure to provide this communication will result in the candidate being considered excluded from the program. Eligible candidates in favorable positions will then be notified. In the event of a withdrawal and subsequent replacement by eligible candidates, they will be informed without delay.

Art. 7 Mobility procedure

At least one month before departure, the selected student must:

- submit the learning Agreement (Appendix B). This should include the list of courses to be taken abroad (refer to Annex 2.B of the Agreement) and the list of corresponding courses from the Master's



degree program in “Finance and markets”, curriculum “International Finance and Economics” (code LM-16). It should be duly signed by the professor coordinator of the agreement.

- Collect all necessary documentation to apply for a visa and/or residence permit.

This information can be found at the partner university or at the offices of the diplomatic representatives of the student country located in the host country.

Before departure, students must ensure they have the following documents:

- a valid passport that will not expire during the study period;
- an entry visa for the destination country (if required).
- a private health insurance policy valid for the entire duration of the stay in the country of destination.
- Any specific documentation requested by the host university.

The organization of your study stay (visa, travel, insurance, board, lodging, enrolment in language courses) is entirely at the expense of the student awarded the economic contribution, who may consult the Professor coordinator of the Double Degree program for any clarifications of an educational, logistical and organisational nature.

Art. 8 - Teaching requirements

Students are required to inquire about study opportunities at the partner institution by directly contacting the professor coordinator the Agreement. Before departure, students must draw up a Study Plan (Learning Agreement, Appendix B) that includes a list of courses to be taken abroad, along with their respective programs and a list of equivalent courses offered by the University of Macerata. This plan should align with the student’s course of study at the host institution (refer to Annex 2.B of the Agreement). The Study Plan must be signed by both the student and the professor coordinator of the Agreement. If any changes to the Study Plan are necessary after the student's arrival at the partner university, these must be formalized within one month of their arrival. Any additional changes to the Study Plan must be agreed upon by the student, the professor in charge of the Agreement, and a coordinator from the host university.

Art. 9 - Economic Contribution

The total financial contribution needed for mobility amounts to €4,000.00 and will be paid in two installments:

- €2,000.00 will be provided upon successful selection, functioning as initial support for mobility expenses; this payment will be issued after the confirmation of university fee payments for the 2024-2025 academic year and verifying that no additional mobility funds are received from different programs;
- €2,000.00, will be provided upon fulfilling the conditions outlined in the agreement, as per article 3 of the Call.

This payment will be carried out once the attainment of 32 CFU is confirmed and will rely on travel and accommodation expenses that must be substantiated upon finishing the mobility. Within 30 days of returning to their home university, the student must submit to the Administrative Office of the Department the following original documents, correctly stamped and signed by the representatives of the foreign office of the host university, to allow for the full payment of the contribution:

- a certificate outlining the exams taken, the activities undertaken, and the minimum credits achieved;



- the invoices for the expenses related to the journey and for the lodging.

If the student withdraws from the mobility after departure and/or does not meet the minimum CFU stated in the Learning Agreement, they are required to refund the amounts received.

Art. 10 - Use of the University email account

All the information regarding the procedure will be sent to the University email account of each student (i.e. m.rossi@studenti.unimc.it). The University email account can be accessed once the enrollment procedure is completed. To access the University email account it is required to go to the following link: <https://login.unimc>. It is also possible to redirect the University email account to the personal email account. Students are required to check their emails regularly.

Art. 11 - Procedure manager and access to the documents

Pursuant to the current regulations, the Manager of the procedure referred to in this call is Dr. Massimiliano Strada (m.strada@unimc.it, 0733 258.2771). Candidates have the right to access documents pertaining to the selection procedure, following the procedure established by relevant legislation. Requests for access to these documents must be submitted to the URP office of the University at (urp@unimc.it), located at Via Crescimbeni 30-32, 62100 Macerata.

Art. 12 - Processing of personal data

In accordance with Article 13 of Legislative Decree No. 196 of 30 June 2003, the European Regulation for the Protection of Personal Data (GDPR-EU 2016/679), and the guidelines published at <https://www.unimc.it/it/privacy-policy>, the owner of the personal data processing is the University of Macerata, located at via Crescimbeni 30-32, Macerata. The legal representative is the Magnificent Rector. The Data Controller has appointed a Data Protection Officer in accordance with Article 37 of the GDPR. You can contact the Data Protection Officer at the following email address: dpo@unimc.it.

Article 13 - Final dispositions

For matters not covered by this call, please refer to the current legislation.

The Head of the Department

CONTACT AND FURTHER INFORMATION:

Prof.ssa Nicoletta Marinelli (nicoletta.marinelli@unimc.it)

Offices: Dott. Massimiliano Strada (ded.didattica@unimc.it - 0733 258.2771.)

Dott.ssa Ludovica Spadoncelli (ded.didattica@unimc.it - 0733 258.2513)

Dott.ssa Barbara Santinelli (ded.segreteria.studenti@unimc.it)



ANNEX 2.B OF THE AGREEMENT

| Università di Macerata - Finance and Markets | | | University of Campinas - Administration | | | Notes |
|---|------|-----|--|------|-------|-------------------|
| Disciplines | ECTs | SEM | Disciplines | ECTs | SEM | |
| FIRST YEAR | | | | | | |
| Mathematical methods for economics and finance | 9 | 2 | Research Methods Applied to Administration | 12 | 1 | Fully transferred |
| Firms and trends in global markets | 9 | 2 | Strategic Management of Innovation in Companies OR Value Chain | 12 | 1 / 2 | Fully transferred |
| International trade law | 6 | 1 | | | | |
| Investment analysis and financial risk management | 3 | 1/2 | Strategic Project Management OR Theory of Organizations OR Research Seminars I | 12 | 1 / 2 | Fully transferred |
| Investment analysis and financial risk management | 9 | 1/2 | Corporate Finance OR Business Performance | 12 | 1 / 2 | Fully transferred |
| International marketing | 9 | 2 | Marketing | 12 | 1 / 2 | Fully transferred |
| Economic policy | 6 | | | | | |
| Elective course | 3 | 1 | Policy and Management Instruments: Foresight, Prioritization and Decision Support OR Sustainable Operations Management | 12 | 1 / 2 | Fully transferred |
| Advanced English | 6 | 2 | | | | Taught at UNIMC |
| SECOND YEAR | | | | | | |
| Portfolio theory | 9 | 2 | Entrepreneurship and Socioeconomic Development OR Entrepreneurship, Technology and Society | 12 | 3 / 4 | Fully transferred |
| Corporate financial reporting and analysis | 3 | | | | | |
| Elective course | 6 | 1/2 | Fundamentals of Strategy OR Strategic People Management | 12 | 3 / 4 | Fully transferred |
| Corporate financial reporting and analysis | 9 | 1/2 | Special Topics in Administration OR Advanced Topics in Entrepreneurship OR Elective course | 12 | 3 / 4 | Fully transferred |
| International contract law and investors law | 9 | 1 | Emerging Topics in Sustainability OR Sustainable Business Model | 12 | 3 / 4 | Fully transferred |
| Internship | 6 | 1/2 | | | | |
| International contract law and investors law | 3 | 1 | Elective course | 12 | 3 / 4 | Fully transferred |
| | | 1/2 | Professor Internship Program | 12 | 3 / 4 | Taught at UNICAMP |
| FINAL EXAM WITH GRADUATION THESIS | 15 | 1/2 | FINAL EXAM WITH GRADUATION THESIS (at Unicamp, there is no credits for the final exam and academic writing, but we can consider this for validation) | 0 | 3 / 4 | Fully transferred |